



Lodi Police Department

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SERGEANT MARK DELMONACO, RECORDS DIVISION
DETECTIVE RICARDO RODRIGUES, RECORDS DIVISION



Donald Scorzetti, Chief of Police

Louis Franco, Jr., Deputy Chief of Police

Applying for a Permit to Carry a Handgun

The following instructions are the same for the initial and renewal application

1. YOU MUST APPLY IN PERSON.
2. Complete one (1) State of New Jersey Application For Permit To Carry A Handgun, form SP642. The application MUST be double sided. All references must know the applicant for a minimum of three (3) years prior to the date of the application and can NOT be related by blood or by law. Application MUST be notarized.
3. Proof of identification and citizenship (driver's license and birth certificate OR naturalization paperwork OR green card).
4. Two (2) color passport size photographs.
5. Complete the Consent for Mental Health Search, form SP066.
6. A money order in the amount of \$50.00 payable to; "Treasurer, State of New Jersey".
7. A money order in the amount of \$150.00 payable to; "Lodi Police Department".
8. Written proof of ownership and qualification with a handgun you legally own.
 - a. Proof of ownership can be a purchase receipt or purchase permit or a notarized letter of ownership listing make, model, and serial number of the handgun you are qualifying with.
 - b. Written qualification must be within six (6) months of application and include Instructors Name and Certification, make, model, caliber and serial number.
 - c. Proof of completed course or test in the safe handling and use of a handguns as well as Use of Force as governed by the State of New Jersey.
9. Fingerprint results – all applicants must be fingerprinted for initial and renewal applications. Applicants can visit the IdentoGO website to schedule an appointment. When scheduling, the applicant must provide the investigating agencies ORI# (NJ0023100), a fingerprint service code (2F164B), and a Contributors Case Number (use the applicants last name, month, day, and year of application. Eg... Joe Doe applied on Jan 8, 2022..... Contributor Case Number, Doe010822.)

** FINGERPRINT RESULTS MUST BE RECEIVED WITHIN NINETY (90) DAYS OF APPLICATION.

** THE REQUIRED WRITTEN FIREARMS QUALIFICATION, IN ACCORDANCE WITH N.J.A.C. 13:54-2.4(B), CAN BE OBTAINED AT MOST FIREARM RANGES THROUGH OUT THE STATE. A LIST IS ALSO AVAILABLE ON OUR WEBSITE, WWW.NJSP.ORG > PUBLIC INFORMATION > FIREARMS INFORMATION > NEW JERSEY SHOOTING RANGES FOR RPO QUALIFICATION.

** A NEW JERSEY PERMIT TO CARRY IS VALID FOR TWO (2) YEARS FROM TIME OF APPROVAL.

** IF ANY OF THE PRECEDING IS NOT COMPLETE OR INCORRECT THE APPLICATION WILL BE RETURNED AND YOU WILL HAVE TO RE-APPLY.

** ALL PERMIT TO CARRY APPLICATIONS ARE STILL SUBJECT TO THOROUGH BACK GROUND CHECKS, TO ENSURE THAT THE APPLICANT IS NOT SUBJECT TO ANY OF THE DISABILITIES SET FORTH IN 2C:58-3(C)(1-11).